

Monitoring, Evaluation and Learning Plan

Cap-Net International Network
for Capacity Building in Sustainable
Water Management

November 2009

The purpose of this document is to improve learning from the Cap-Net programme, ensure adequate monitoring of the project and assist our partner networks monitor their own activities.

This monitoring, evaluation and learning plan (MELP) has been developed as a guide to monitoring and evaluation within the Cap-Net project and the tools listed are applied by the project management team and network partners.

The tools will be adjusted to meet the needs of partner networks and used as a basis for addressing monitoring needs at network level.

It is expected that the tools and strategy presented in this document are beneficial not only to Cap-Net and network partners but will be of use to a wider audience involved in network development and capacity building.



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UN
DP

MELP Tools

1. Different tools for M&E within Cap-Net
2. How useful are they?
3. Limitation of using the tools
4. What to be developed?

MELP Training, 23-25 April
Delft, The Netherlands

Cap-Net 
Empowered lives.
Resilient nations.

Usefulness of Tools

- 1) Tool 1: Network Progress Reports/ Activity reports
- 2) Tool 2: Course evaluations
- 3) Tool 3: Monitoring forms for Network Outputs
- 4) Tool 4: Measuring LFA outcomes
- 5) Tool 5: Assessment of Network Management

Ex: Tool 1: Network management Reports, Financial reports

- Any difficulties/ limitations in reporting formats? How to overcome?
- Narrative and financial report formats

Plan for MELP Tools Revision

- Does this need?
- How should we do it, with already committed Revisions in some of the tools
- Timelines with Responsibilities

Action Plan MELP Revision

Action	Responsibility	Deadline	Comments
Tool 1	Indika	20 th May	
Tool 2	Mowjood, Laura	Mowjood	
Tool 3	Jean Marie, Carlos, Rosmerita	Jean Marie	
Tool 4	Indika		
Tool 5	Neena, Golam, Amel	Neena	
Overall Document	Network support group		