



Capacity Development in
Sustainable Water
Management

Network progress and activities reporting

Training workshop on the application of MELP tools Delft, 23 – 25
April 2014

Session outline

- Introduction: 5´
- Ice breaking discussion: 20´
- Group work: 30´
- Groups presentations: 20´
- Conclusions & suggestions: 15´

Revision & Experiences in Tool 1

Network Progress Reports / Activity Reports

- Tool 1: Network progress and activity report – MELP pages 9-15
 - Network progress reports (Form A)
 - Activity narrative report (Form B)
 - Finance reports (Tables 1 & 2)

Some ice breaking discussion points (15 minutes)

- How are we doing in these regards?
- Is there room for improvement / updating? Where? What? How? Any examples?
- Any difficulties, problems? Can someone suggest a solution?
- Will online tools make our life's easier? Will network members (host of activities) apply them? Any examples?
- The perspective from networks... www.cap-net.org
- The perspective from Cap-Net's secretariat...

Group work: 30 minutes

Groups

-3 things we could use to improve the quality and the way we do our reporting

-Do we need a systematic guideline for the development of reports?
(yes/no + analysis)

-Suggesting fields to be included in participants list (name, organization, country, etc.)

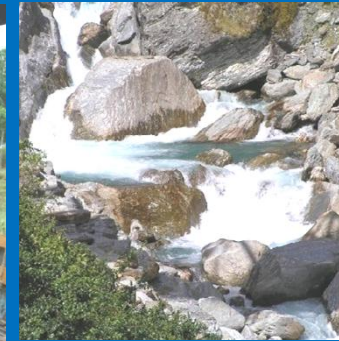
Both groups: recommendation about having online forms for participants lists. Success factors / risks / benefits

Next Steps

- Specific recommendations to be followed up by the group on “Support to Networks”, in collaboration with persons bringing experience and models to be replicated

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Thank you



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