

International Network for Capacity Development

**in Sustainable Water Management**

**Sustainable Networks**

**Financing, activities and managing risks**

Cap-Net Network Managers and Partners Meeting, 10-14 November 2014, Victoria Falls, Zimbabwe

**Monday 10 November: Partners’ meeting**

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| **Time** | **Subject** | **Facilitator** |
| Morning 9:00 | Opening | Jean Marie, Themba |
|  | Effective partnerships for capacity development in sustainable water management   * Outcomes of network attachment’s study on partnership development | Themba |
|  | *Coffee break* |  |
|  | Discussion on what works and what to improve | Kees |
| 13:00 – 14:00 | *Lunch* |  |
| 14:00 – 14:10 | Ice breaker/ Exercise |  |
| Afternoon | Partners’ platform:   * introducing new partnerships and invitations to collaborate | Partners |
|  | *Tea break* |  |
|  | Expectations and contributions by the partners – discussion | Partners |
|  | Engaging new donors and partners | Themba |
|  | World Water Day and annual campaign 2015 on Water and Sustainable Development | Joakim + Kees |

**Tuesday 11 November: Interaction Partners and Networks**

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| **Time** | **Subject** | **Facilitator** |
| Morning 9:00 | Partners and networks market place | Kees |
| 10:45 – 11:00 | *Coffee Break* |  |
|  | Partners and networks market place |  |
| 13:00 – 14:00 | *Lunch* |  |
| Afternoon | Field Visit (informal)\* | Jean Marie |

**Wednesday 12 November: Network managers meeting**

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| **Time** | **Subject** | **Facilitator** |
| Morning 9:00 | Opening | Themba |
|  | Update on the Cap-Net strategic document |
|  | Report on external evaluation | Joakim |
| 10:45 – 11:00 | *Coffee break* |  |
|  | Exchange on Experiences and Lessons Learned in 2014 | Neena |
|  | Introduction to the programme | Kees |
|  | Concept and distribution of working groups |
|  | Discussions |
| 13:00 – 14:00 | *Lunch* |  |
| 14:00 – 14:10 | Ice breaker/ Exercise |  |
|  | Networks’ annual work plans | Callist |
|  | Working group discussions |  |
| Afternoon | *Tea break* |  |
|  | Outcomes of the Leverage Effect Report | Yasmina |
|  | Discussion |
|  | Working group discussions |  |

**Thursday 13 November**

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| **Time** | **Subject** | **Facilitator** |
| Morning 9:00 | Update on SDGs and post-2015 negotiations, and implications for Cap-Net | Joakim |
|  | Working group discussions |  |
| 10:45 – 11:00 | *Coffee break* |  |
|  | Update on development of the virtual campus | Damian |
|  | Working group discussions |  |
| 13:00 – 14:00 | *Lunch* |  |
| 14:00 – 14:10 | Ice breaker/Exercise |  |
| Afternoon | Working group discussions |  |
|  | *Tea break* |  |
|  | Contracting and travel modalities, pitfalls and what to watch out for vis-à-vis UNOPS procedures | Sonia |
|  | Reporting templates (technical, financial) | Ivan |
|  | Outcomes of the MELP training: what did we learn? MELP Reporting template | Indika |

**Friday 14 November**

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| **Time** | **Subject** | **Facilitator** |
| Morning 9:00 | Working group discussions |  |
| 10:45 – 11:00 | *Coffee break* |  |
|  | Reporting back by working groups | Kees |
|  | Discussions |
| 13:00 – 14:00 | *Lunch* |  |
| Afternoon | Priorities in 2015 and conclusions for Cap-Net work plan | Themba |
|  | Recap of the meeting | Wangai |
|  | *Tea break* |  |
| 15.00 – 15.30 | Election representatives and closure | Jean Marie, Themba |
| 16.00 | Sun-downer cruise and closing dinner | Jean Marie |

Working groups:

Develop strategies on

* Financing, finance issues and support
* Programme identification and development, working with partners
* Network management issues; tools to be developed, how to mobilise less active networks
* Delivery of capacity development – how to encourage members to develop and deliver, conditions for support; monitoring and evaluation (MELP)
* Managing risks, fund raising and engaging new donors

The working groups will be presented with ToRs with series of questions and are expected to report back on Friday with strategies on the various subjects. A reporting template will be presented. Outcomes ready to be incorporated in Cap-Net’s strategy. Cap-Net Secretariat will take note of the minutes of the meetings on a daily basis, and share them accordingly.

\*Field Visit (informal) – this will be a visit to the falls and bridge and can be combined with bungee jumping activities, flight of angels, gave viewing etc bookings can be made individually check <http://www.victoriafalls-guide.net/>. More details will be provided on site.